



1 BOARDS AND COMMISSIONS

2 Kentucky Board of Medical Licensure

3 (Amendment)

4 201 KAR 9:310. Continuing medical education.

5 RELATES TO: KRS 214.610, 214.620, 218A.205, 311.565(1)(b), 311.601, 620.020

6 STATUTORY AUTHORITY: KRS 311.565(1)(a), (b), 311.601(1), (2)

7 CERTIFICATION STATEMENT: This is to certify that this administrative regulation
8 complies with the requirements of 2025 RS HB 6, Section 8.

9 NECESSITY, FUNCTION, AND CONFORMITY: KRS 311.601(1) authorizes the board to
10 promulgate an administrative regulation that establishes requirements to ensure the
11 continuing professional competency of licensees. This administrative regulation
12 establishes continuing medical education requirements for physicians in Kentucky,
13 including education [~~requirements for courses~~] relating to the use of KASPER, pain
14 management, [~~and~~] addiction disorders and the recognition and prevention of pediatric
15 ingestion or inhalation of controlled substances required for physicians who prescribe or
16 dispense controlled substances in the Commonwealth of Kentucky pursuant to KRS
17 218A.205.

18 Section 1. Continuing Medical Education. Except as provided in Section 4 of this
19 administrative regulation, at the time a licensee seeks to renew his or her license, the
20 licensee shall submit verification of satisfactory completion of a program of continuing

1 medical education using the Continuing Medical Education Certification Form by the
2 renewal deadline established in 201 KAR 9:051.

3 Section 2. In order to meet the continuing medical education requirements, a licensee
4 shall:

5 (1) Submit evidence that thirty (30) of the sixty (60) hours were certified in Category I by
6 an organization accredited by the:

7 (a) Accreditation Council on Continuing Medical Education; or

8 (b) The American Osteopathic Association;

9 (2) Submit evidence that:

10 (a) The licensee has received the American Medical Association's "physician
11 recognition award", or the American Osteopathic Association's "osteopathic
12 physicians' recognition award"; and

13 (b) The award is in effect at the time the license is renewed;

14 (3) Submit verification that the:

15 (a) Licensee has completed continuing medical education requirements of any
16 specialty organization which is recognized by the American Medical Association or
17 American Osteopathic Association as at least equivalent to their recognition awards;
18 and

19 (b) Certification is in effect at the time a license is renewed; or

20 (4) Submit verification that the licensee is in, or has been in, an approved postgraduate
21 training program. Each year of postgraduate training shall be equivalent to fifty (50)
22 hours of continuing medical education.

23 Section 3. Required Hours of Continuing Education.

1 (1)

2 (a) For each three (3) year continuing education cycle, a licensee shall complete a total
3 of sixty (60) hours of continuing medical education, if his or her license has been
4 renewed for each year of a continuing medical education cycle.

5 (b) If the license has not been renewed for each year of a continuing medical education
6 cycle, a licensee shall complete twenty (20) hours of continuing medical education for
7 each year for which the license has been renewed.

8 (c) A licensee whose initial licensure was granted the first year of the continuing
9 education cycle for which verification is submitted shall complete sixty (60) hours of
10 continuing medical education before the end of the cycle.

11 (d) A licensee whose initial licensure was granted the second year of the continuing
12 education cycle for which verification is submitted shall complete forty (40) hours of
13 continuing medical education before the end of the cycle.

14 (e) A licensee whose initial licensure was granted the third year of the continuing
15 education cycle for which verification is submitted shall complete twenty (20) hours of
16 continuing medical education before the end of the cycle.

17 (2) Upon renewal of licensure following the end of a three (3) year continuing education
18 cycle, a licensee shall certify that he or she has met the continuing medical education
19 requirements for the cycle as provided by this section.

20 (3) Verification of completion of continuing medical education requirements shall be
21 submitted upon request by the board.

22 Section 4. Extensions of Time.

23 (1) To request an extension of time, the licensee shall submit:

1 (a) A completed Request for Extension to Complete Required CME Hours; and

2 (b) The fee required by 201 KAR 9:041 [~~Section 1(17)~~].

3 (2) The board may grant an extension of time to a physician who for sufficient cause has
4 not yet received continuing medical education certification, following the submission of
5 the items required by subsection (1) of this section. For the purposes of this subsection,
6 sufficient cause includes situations such as the following:

7 (a) An illness;

8 (b) Any event meeting the Family Medical Leave Act (FMLA) of 1993, 29 U.S.C. 2601
9 et seq., Pub.L. 103-3 criteria, and the federal regulations implementing the act, 29
10 C.F.R. Part 825;

11 (c) Financial exigencies; or

12 (d) Practice circumstances making it prohibitive to attend the courses.

13 Section 5.

14 (1) For each three (3) year continuing education cycle beginning on January 1, 2015, a
15 licensee who is authorized to prescribe or dispense controlled substances within the
16 commonwealth at any time during that cycle shall complete:

17 (a) at least ~~three~~ [four] and one-half (3.5 [4.5]) hours of approved continuing
18 education hours relating to the use of KASPER, pain management, addiction
19 disorders, or a combination of two (2) or more of those subjects; and

20 (b) at least one (1) hour on the recognition and prevention of pediatric ingestion or
21 inhalation of controlled substances.

1 (2) A licensee may satisfy this requirement by completing a single approved program
2 of four and one-half (4.5) hours or longer or by completing multiple approved
3 programs for a total of four and one-half (4.5) hours or longer for that cycle.

4 ~~[(2) Each physician licensed to practice medicine or osteopathy within the~~
5 ~~Commonwealth of Kentucky who is authorized to prescribe or dispense controlled~~
6 ~~substances within the commonwealth from July 20, 2012 through the end of the three~~
7 ~~(3) year continuing education cycle beginning on January 1, 2012 and ending on~~
8 ~~December 31, 2014 shall complete at least four and one half (4.5) hours of approved~~
9 ~~Category I Credit continuing medical education hours relating to the use of KASPER,~~
10 ~~pain management, addiction disorders, or a combination of two (2) or more of those~~
11 ~~subjects on or before December 31, 2014. The licensee may satisfy this requirement by~~
12 ~~completing a single approved program of four and one half (4.5) hours or longer or by~~
13 ~~completing multiple approved programs for a total of four and one half (4.5) hours or~~
14 ~~longer for this cycle.~~

15 ~~(3) Each physician licensed to practice medicine or osteopathy within the~~
16 ~~Commonwealth of Kentucky who is authorized to prescribe or dispense controlled~~
17 ~~substances during the calendar years 2013 and 2014, but not during any portion of 2012,~~
18 ~~shall complete at least three (3) hours of approved Category I Credit continuing medical~~
19 ~~education hours relating to the use of KASPER, pain management, addiction disorders,~~
20 ~~or a combination of two (2) or more of those subjects on or before December 31, 2014.~~
21 ~~The licensee may satisfy this requirement by completing a single approved program of~~
22 ~~three (3) hours or longer or by completing multiple approved programs for a total of three~~
23 ~~(3) hours or longer for those two (2) years.~~

~~(4) Each physician licensed to practice medicine or osteopathy within the Commonwealth of Kentucky who is authorized to prescribe or dispense controlled substances during calendar year 2014, but not during any portion of 2012 or 2013, shall complete at least one and one half (1.5) hours of approved Category I Credit continuing medical education hours relating to the use of KASPER, pain management, addiction disorders, or a combination of two (2) or more of those subjects on or before December 31, 2014. The licensee may satisfy this requirement by completing a single approved program of one and one half (1.5) hours or longer or by completing multiple approved programs for a total of one and one half (1.5) hours or longer for that calendar year.]~~

(3) ~~[(5)]~~

(a) To qualify as approved continuing education under this section, the educational program shall have been approved in advance for the specified number of continuing education hours by the board.

(b) The board may approve an educational program that:

1. Consists of a live presentation;
2. Is presented by a live or recorded webinar; or
3. Is presented through an online module.

(c) The board shall maintain a current listing of approved continuing education programs on its official Web site, www.kbml.ky.gov.

(4) ~~[(6)]~~

(a) In order to lawfully prescribe or dispense controlled substances within the Commonwealth of Kentucky, a licensee shall complete the required number of continuing education hours for each period designated in this section.

1 (b) Failure to complete the required number of continuing education hours for the
2 required period or to submit the required written verification within the time specified
3 shall constitute a violation of KRS 311.595(9) and (12), which shall constitute an
4 immediate danger to the public health, safety, or welfare, for the purposes of KRS
5 311.592 and 13B.125.

6 (c) If the board determines that a licensee has failed to complete the required
7 continuing education hours within the time specified or has failed to provide the written
8 verification of completion within the time specified, the appropriate inquiry panel or its
9 chair shall promptly issue an emergency order restricting that licensee from prescribing
10 or dispensing controlled substances within the Commonwealth of Kentucky until the
11 licensee has completed the required continuing education hours for that period and
12 has provided written verification of completion to the board.

13 (d) An emergency order restricting a licensee from prescribing or dispensing controlled
14 substances within the Commonwealth of Kentucky issued pursuant to paragraph (c) of
15 this subsection shall remain valid and in effect until the board has received written
16 verification that the licensee has successfully completed the required continuing
17 education hours for the time period specified. Upon receipt of the written verification,
18 the panel or its chair shall immediately issue an order terminating the emergency order
19 issued pursuant to this section.

20 (e) If a licensee who is affected by an emergency order issued pursuant to this section
21 requests an emergency hearing pursuant to KRS 13B.125(3), the hearing officer
22 conducting the emergency hearing shall affirm the emergency order if presented with
23 written notification on board letterhead stating that the board has not received the

1 required written verification that the licensee completed the required continuing
2 education hours for the continuing medical education cycle by the deadline date for the
3 cycle.

4 (5) ~~[(7)]~~ If a licensee prescribes or dispenses a controlled substance within the
5 Commonwealth of Kentucky during any period after the licensee has failed to complete
6 the required continuing education hours within the time specified or has failed to provide
7 written verification of completion within the time specified, each instance of prescribing
8 or dispensing of a controlled substance shall constitute a separate violation of KRS
9 311.595(12) and (9), as illustrated by KRS 311.597(1)(b), and shall serve as the basis
10 for disciplinary sanctions pursuant to KRS 311.595.

11 Section 6. Each licensee practicing in the specialty of pediatrics, radiology, family
12 medicine, or emergency medicine and each licensee practicing in an urgent care practice
13 environment shall complete at least one (1) hour of continuing medical education
14 regarding the recognition and prevention of pediatric abusive head trauma in a course
15 approved by the board pursuant to KRS 620.020, prior to December 31, 2017, or within
16 five (5) years of initial licensure.

17 Section 7. A licensee may obtain Category I continuing medical education credit for
18 documented service to the board as a medical or osteopathic consultant. The service
19 shall be credited at the rate of one (1) hour of continuing medical education per two (2)
20 hours of service as a consultant, not to exceed twenty (20) hours continuing medical
21 education credit in a three (3) year continuing education cycle.

Section 8. The board may randomly require physicians submitting certification of continuing medical education to demonstrate satisfactory completion of the continuing medical education requirements stated in the certification.

Section 9.

(1) A licensee shall be fined \$200 or more, if he or she fails to:

(a) Certify timely completion of the continuing medical education requirements; or

(b) Obtain an extension of time for completion of the continuing medical education requirements.

(2)

(a) A licensee who obtains an extension of time shall be granted an extension of six (6) months to come into compliance.

(b) If a licensee has not completed the continuing medical education requirements within the six (6) month extension established by this subsection, his or her license shall:

1. Be immediately suspended; and

2. Remain suspended until the licensee has submitted verifiable evidence that he or she has completed the continuing education requirements.

Section 10. A waiver of the requirements established by the provisions of this administrative regulation shall not be granted.

Section 11. Incorporation by Reference.

(1) The following material is incorporated by reference:

(a) "Continuing Medical Education Certification Form", 092026 [~~January 2013~~]; and

(b) "Request for Extension to Complete Required CME Hours", 092026 [~~January 2013~~].

1 (2) This material may be inspected, copied, or obtained, subject to applicable copyright
2 law, at the Kentucky Board of Medical Licensure, 310 Whittington Parkway, Suite 1B,
3 Louisville, Kentucky 40222, Monday through Friday, 8 a.m. to 4:30 p.m.

Adopted:

09/17/2026

DATE

A handwritten signature in black ink, reading "William C. Thornbury, M.D.", written over a horizontal line.

WILLIAM C. THORNBURY, M.D., PRESIDENT
KENTUCKY BOARD OF MEDICAL LICENSURE

PUBLIC HEARING AND PUBLIC COMMENT PERIOD

A public hearing on this administrative regulation shall be held on Monday, December 21, 2026, at 9:00 a.m., using the Kentucky Board of Medical Licensure Zoom meeting room. A Zoom link will be posted on the agency's web site, kbml.ky.gov, prior to the meeting. Individuals interested in being heard at this hearing shall notify this agency in writing no less than five (5) workdays prior to the hearing, of their intent to attend. If no notification of intent to attend the hearing is received at least five (5) workdays prior to the hearing, the hearing may be cancelled. This hearing is open to the public. Any person who attends virtually will be given an opportunity to comment on the proposed administrative regulation. A transcript of the public hearing will not be made unless a written request for a transcript is made. If you do not wish to be heard at the public hearing, you may submit written comments on this proposed administrative regulation. Written comments previously submitted will be considered and new comments shall be accepted through December 31, 2026. Send written notification of intent to be heard at the public hearing or written comments on the proposed administrative regulation to the contact person.

CONTACT PERSON: Leanne K. Diakov, General Counsel, Kentucky Board of Medical Licensure, 310 Whittington Parkway, Suite 1B, Louisville, Kentucky 40222, phone (502)764-2613, fax (502) 429-7118, email leanne.diakov@ky.gov.

REGULATORY IMPACT ANALYSIS AND TIERING STATEMENT

201 KAR 9:310

Contact Person: Leanne K. Diakov

Phone: (502) 764-2613

Email: leanne.diakov@ky.gov

Subject Headings: Occupations and Professions, Physicians and Practitioners, Licensing

(1) Provide a brief summary of:

(a) What this administrative regulation does: This administrative regulation establishes the requirements for obtaining continuing medical education hours for physicians in the Commonwealth of Kentucky.

(b) The necessity of this administrative regulation: It is necessary to promulgate this regulation to establish the requirements for obtaining continuing medical education hours for physicians in the Commonwealth of Kentucky.

(c) How this administrative regulation conforms to the content of the authorizing statutes: This administrative regulation acts specifically to establish the requirements for obtaining continuing medical education hours for physicians practicing in the Commonwealth of Kentucky.

(d) How this administrative regulation currently assists or will assist in the effective administration of the statutes: This administrative regulation acts specifically to establish the requirements for obtaining continuing medical education hours for physicians practicing in the Commonwealth of Kentucky.

(2) If this is an amendment to an existing administrative regulation, provide a brief summary of:

(a) How the amendment will change this existing administrative regulation: This amendment implements the legislative mandate that at least one (1) hour of the required 7.5% of required education hours per continuing education cycle be specific to the recognition and prevention of pediatric ingestion or inhalation of controlled substances for physician licensees who are authorized to prescribe or dispense controlled substances. In addition, it deletes sections that are outdated since several continuing education cycles have passed since December 2014.

(b) The necessity of the amendment to this administrative regulation: The amendment is necessary to implement the legislative mandate set forth in 2026 Kentucky Laws Ch. 38 (HB 388), requiring that at least one (1) hour of the required 7.5% of required education hours per continuing education cycle be specific to the recognition and prevention of pediatric ingestion or inhalation of controlled substances for physician licensees who are authorized to prescribe or dispense controlled substances.

(c) How the amendment conforms to the content of the authorizing statutes: This amendment conforms to the content of KRS 311.565(1)(a) which authorizes

the Board to promulgate regulations to prevent empiricism and regulate the practice of medicine/osteopathy in the Commonwealth of Kentucky and to KRS 311.601(1) which authorizes the Board to establish requirements to ensure the continuing professional competency of licensees.

(d) How the amendment will assist in the effective administration of the statutes: This amendment acts specifically to implement the legislative mandate set forth in 2026 Kentucky Laws Ch. 38 (HB 388), requiring that at least one (1) hour of the required 7.5% of required education hours per continuing education cycle be specific to the recognition and prevention of pediatric ingestion or inhalation of controlled substances for physician licensees who are authorized to prescribe or dispense controlled substances.

(3) Does this administrative regulation or amendment implement legislation from the previous five years? Yes. This administrative regulation implements 2026 Kentucky Laws Ch. 38 (HB 388).

(4) List the type and number of individuals, businesses, organizations, or state and local governments affected by this administrative regulation: This amendment will affect physician licensees who are authorized to prescribe or dispense controlled substances.

(5) Provide an analysis of how the entities identified in question (4) will be impacted by either the implementation of this administrative regulation, if new, or by the change, if it is an amendment, including:

(a) List the actions that each of the regulated entities identified in question (4) will have to take to comply with this administrative regulation or amendment: Physician licensees who are authorized to prescribe or dispense controlled substances will be required to complete at least one (1) hour of continuing education specific to the recognition and prevention of pediatric ingestion or inhalation of controlled substances per each three-year continuing education cycle.

(b) In complying with this administrative regulation or amendment, how much will it cost each of the entities identified in question (4): The cost will vary, depending on the fee charged by the education provider.

(c) As a result of compliance, what benefits will accrue to the entities identified in question (4): Physician licensees who are authorized to prescribe or dispense controlled substances will be better educated to recognize and prevent pediatric ingestion or inhalation of controlled substances.

(6) Provide an estimate of how much it will cost the administrative body to implement this administrative regulation:

(a) Initially: None.

(b) On a continuing basis: None.

(7) What is the source of the funding to be used for the implementation and enforcement of this administrative regulation: The agency is self-funded through application and licensure fees.

(8) Provide an assessment of whether an increase in fees or funding will be necessary to implement this administrative regulation, if new, or by the change if it is an amendment: No increase of fees or funding will be necessary.

(9) State whether or not this administrative regulation establishes any fees or directly or indirectly increases any fees: This regulation does not establish any fees nor does it directly or indirectly increase any fees.

(10) TIERING: Is tiering applied? Tiering was not appropriate in this administrative regulation because the administrative regulation applies equally to all those individuals regulated by it.

FISCAL IMPACT STATEMENT

201 KAR 9:310

Contact Person: Leanne K. Diakov

Phone: (502) 764-2613

Email: leanne.diakov@ky.gov

(1) Identify each state statute, federal statute, or federal regulation that requires or authorizes the action taken by the administrative regulation: KRS 311.565(1), KRS 311.601(1) and KRS 218A.205(3)(i).

(2) State whether this administrative regulation is expressly authorized by an act of the General Assembly, and if so, identify the act: 2026 Kentucky Laws Ch. 38 (HB 388)

(3)(a) Identify the promulgating agency and any other affected state units, parts, or divisions: Kentucky Board of Medical Licensure

(b) Estimate the following for each affected state unit, part, or division identified in (3)(a):

1. Expenditures:

For the first year: None

For subsequent years: None

2. Revenues:

For the first year: None

For subsequent years: None

3. Cost Savings:

For the first year: None

For subsequent years: None

(4)(a) Identify affected local entities (for example: cities, counties, fire departments, school districts): None

(b) Estimate the following for each affected local entity identified in (4)(a):

1. Expenditures:

For the first year: None

For subsequent years: None

2. Revenues:

For the first year: None

For subsequent years: None

3. Cost Savings:

For the first year: None

For subsequent years: None

(5)(a) Identify any affected regulated entities not listed in (3)(a) or (4)(a): Physician licensees who are authorized to prescribe or dispense controlled substances (b) Estimate the following for each regulated entity identified in (5)(a):

1. Expenditures:

For the first year: None.

For subsequent years: The cost of one (1) hour of continuing medical education (every three years).

2. Revenues:

For the first year: None.

For subsequent years: None.

3. Cost Savings:

For the first year: None.

For subsequent years: None.

(6) Provide a narrative to explain the following for each entity identified in (3)(a), (4)(a), and (5)(a):

(a) Fiscal impact of this administrative regulation: The promulgation of this administrative regulation will not have a major fiscal impact on state or local government or regulated entities.

(b) Methodology and resources used to reach this conclusion: N/A

(7) Explain, as it relates to the entities identified in (3)(a), (4)(a), and (5)(a):

(a) Whether this administrative regulation will have a "major economic impact", as defined by KRS 13A.010(14): The amendment of this administrative regulation will not have a major fiscal impact on state or local government or regulated entities.

(b) The methodology and resources used to reach this conclusion: N/A

FEDERAL MANDATE ANALYSIS COMPARISON

201 KAR 9:310

Contact Person: Leanne K. Diakov

Phone: (502) 764-2613

Email: leanne.diakov@ky.gov

(1) Federal statute or regulation constituting the federal mandate: N/A

(2) State compliance standards: KRS 311.565(1), KRS 311.601(1) and KRS 218A.205(3)(i)

(3) Minimum or uniform standards contained in the federal mandate. N/A

(4) Will this administrative regulation impose stricter requirements, or additional or different responsibilities or requirements, than those required by the federal mandate? N/A

(5) Justification for the imposition of the stricter standard, or additional or different responsibilities or requirements. N/A

Summary of Material Incorporated by Reference

- "Continuing Medical Education Certification Form", 092026, is the standardized form used by licensees to affirm that they have completed the required continuing education hours per three-year education cycle. It is intended to be a one-page form.

Summary of Changes

Text was added to reflect the requirement that at least one (1) hour of required continuing medical education must be on the recognition and prevention of pediatric ingestion or inhalation of controlled substances. Other minor changes were stylistic in organization of information and spelling out "sixty" for 60 hours. The form is identified by "092026" to reflect that this version was adopted with the filed changes pursuant to the September 2026 ("092026") Board meeting.

- "Request for Extension to Complete Required CME Hours", 092026, is the standardized form with which a licensee can request an extension beyond the expiration of a three-year education cycle to obtain the required hours.

Summary of Changes

Changes were made to delete unnecessary text at top of page so that the form will fit on a single page. Date-specific text was deleted, semantics of the affirmation were refined and a spelling error was corrected. The form is identified by "092026" to reflect that this version was adopted with the filed changes pursuant to the September 2026 ("092026") Board meeting.

Continuing Medical Education Certification Form
CME Cycle: _____

Continuing Medical Education (CME) regulation 201 KAR 9:310 requires all medical and osteopathic physicians maintaining an active Kentucky medical license to obtain **sixty (60)** hours of CME every three years. Thirty hours must be in Category 1 accredited by the Accreditation Council on Continuing Medical Education or the American Osteopathic Association and thirty hours may consist of non-supervised personal activities.

According to 201 KAR 9:310, each physician licensed to practice medicine or osteopathy within Kentucky who is authorized to prescribe or dispense controlled substances within the Commonwealth shall complete at least 3.5 [4.5] hours of approved Category I Credit continuing medical education hours relating to the use of KASPER, pain management, addiction disorders or a combination of two or more of those subjects and at least one (1) hour on the recognition and prevention of pediatric ingestion or inhalation of controlled substances. A licensee may satisfy this requirement by completing a single approved program of 4.5 hours or longer or by completing multiple approved programs for a total of 4.5 hours or longer for this cycle. Information on approved courses can be found on the Board's website.

A physician who obtained a new license during the CME cycle should refer to the information below for calculating CME hours due.

According to the Continuing Medical Education (CME) regulation 201 KAR 9:310, for each (3) year CME cycle, a licensee shall complete:

- (a) A total of sixty (60) hours of CME, if his/her license has been renewed for each year of a CME cycle;
- (b) If his/her license has not been renewed for each year of a CME cycle, licensee shall complete twenty (20) hours of CME for each year for which his/her license has been renewed;
- (c) A licensee whose initial licensure was granted the first year of the CME cycle for which verification is submitted: completion of (60) hours of CME before the end of the cycle;
- (d) A licensee whose initial licensure was granted the second year of the CME cycle for which a verification is submitted: completion of forty (40) hours of CME before the end of the cycle;
- (e) A licensee whose initial licensure was granted the third year of the CME cycle for which verification is submitted; completion if twenty (20) hours of CME before the end of the cycle.

You are required to report that you have completed the CME requirements for the years that you have maintained an active medical license in Kentucky during the cycle. If you have not completed the required hours noted above in sections (a) – (e), please complete the **"Request for Extension to Complete Required CME Hours"** which is included with this application. Payment of \$100.00 will be required in order to request this extension. ~~[It should be noted that]~~ Failure to complete this form, pay the extension fee and return it with your renewal application will result in a delay of your renewal application being processed. In order to comply with this requirement, please answer the following:

Name: _____ License Number: _____

Have you completed your CME requirements for the CME cycle: _____
_____ Yes _____ No

Signature

Date

*** Please do not send documentation of your CME hours to the Board unless requested. ***

**Request For Extension To Complete Required
Continuing Medical Education (CME) Hours**

~~[Kentucky Board of Medical Licensure
Continuing Medical Education]~~

Extension Fee: \$100.00

~~[Request For Extension To Complete Required CME Hours]~~

If you have not satisfied the CME requirements, you may request an extension of time. If you request an extension, the Board will assess ~~[access]~~ a \$100.00 fee. According to 201 KAR 9:310 ~~[section 4(2)]~~, "*The Board may grant an extension of time to a physician who for sufficient cause has not yet received continuing medical education requirements for the cycle.*"

In order to request an extension, please complete the section below, sign, date and return to the Board with the enclosed [2024] renewal application and fee. You will receive correspondence from the Board ~~[after April 1, 2024]~~ accepting your extension request with instructions for submitting required CME hours. **Your extension acceptance letter will be mailed separate.**

Please grant an extension to complete the Continuing Medical Education hours required for the CME cycle January 1, 2021 – December 31, 2023. I did not complete the required hours because: (please provide explanation)

I hereby request ~~[Please grant]~~ *an extension to complete the Continuing Medical Education hours required for the CME cycle _____ . I did not complete the required hours for the following reasons* ~~[because: (please provide explanation)]~~:

[**Reminder:** Please enclose \$100 Extension Request Fee.]

Printed Name

KY License No.

For Office Use Only: \$100.00 _____

Signature

Date

***** Reminder: Please enclose \$100 Extension Request Fee *****

092026