

1 GENERAL GOVERNMENT CABINET

2 Kentucky Board of Medical Licensure

3 (Amendment)

4 201 KAR 9:305. License renewal and registration; reregistration of inactive licenses; and  
5 continuing education requirements for ~~[Continued licensure of]~~ athletic trainers.

6 RELATES TO: KRS 311.901(1), 311.905(2) and (5), 311.909(1)(o)

7 STATUTORY AUTHORITY: KRS 311.565; KRS 311.901(1); 311.905(2) and (5)

8 CERTIFICATION STATEMENT: This is to certify that this administrative regulation  
9 complies with the requirements of 2025 RS HB 6, Section 8.

10 NECESSITY, FUNCTION, AND CONFORMITY: KRS 311.901(1) requires the Kentucky  
11 Board of Medical Licensure to promulgate administrative regulations relating to the  
12 licensure and regulation of athletic trainers, including procedures for licensure renewal  
13 and reinstatement and continuing education requirements. This administrative regulation  
14 establishes the continuing education requirements and the renewal and reinstatement  
15 processes for the continued licensure of athletic trainers.

16 Section 1. Definition. "CEU" means the completion of ten (10) hours of educational  
17 courses approved by the:

18 (1) Kentucky Board of Medical Licensure; or

19 (2) Board of Certification, Inc.

1 Section 2. An athletic trainer licensed to practice in the Commonwealth of Kentucky shall  
2 complete six (6) CEUs during each three (3) year renewal cycle beginning with the  
3 renewal cycle that ends on June 30, 2015.

4 Section 3. Renewal of an Active License. On or about May 1, every three (3) years, the  
5 executive director shall send by electronic communication ("email") notification to all  
6 athletic trainers ("licensees") holding an active regular license to practice as an athletic  
7 trainer in the Commonwealth that renewal of their license must be executed on or before  
8 June 30 of that same year. The notification shall indicate the renewal fee and shall warn  
9 the licensee that failure to timely renew shall cause his or her license to become inactive.

10 Section 4. Failure to timely renew. If a licensee holding a regular license fails to renew his  
11 or her active license on or before June 30 of the year notified, the license shall be  
12 considered inactive or cancelled accordingly and continued practice by the athletic trainer  
13 shall be considered unauthorized and unlicensed.

14 Section 5. Activation of Inactive Regular License. Upon failure of a licensee to renew his  
15 or her active license before the expiration of the time allowed for late renewal, the license  
16 shall become inactive and continued practice by the athletic trainer shall be considered  
17 unauthorized and unlicensed. At any subsequent time, the holder of an inactive license  
18 may apply to activate his or her inactive license by paying the fee for activation of an  
19 inactive license, and satisfactorily completing the forms necessary for obtaining sufficient  
20 information concerning the athletic trainer's present fitness to practice.

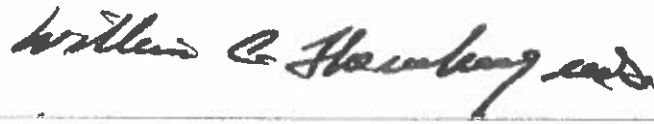
21 Section 6. All notifications required to be sent by this administrative regulation shall be  
22 sent by email to the licensee's last known self-entered email address of which the board  
23 has record. Failure of the licensee to receive notice if emailed to the licensee's last known

- 1 self-entered email address shall not excuse the licensee from compliance with the
- 2 statutes or this administrative regulation.

Adopted:

12/18/2025

DATE

A handwritten signature in black ink, reading "William C. Thornbury", is written over a horizontal line.

WILLIAM C. THORNBURY, M.D., PRESIDENT  
KENTUCKY BOARD OF MEDICAL LICENSURE

## PUBLIC HEARING AND PUBLIC COMMENT PERIOD

A public hearing on this administrative regulation shall be held on Monday, March 23, 2026, at 9:00 a.m., using the Kentucky Board of Medical Licensure Zoom meeting room. A Zoom link will be posted on the agency's web site, [kbml.ky.gov](https://kbml.ky.gov), prior to the meeting. Individuals interested in being heard at this hearing shall notify this agency in writing no less than five (5) workdays prior to the hearing, of their intent to attend. If no notification of intent to attend the hearing is received at least five (5) workdays prior to the hearing, the hearing may be cancelled. This hearing is open to the public. Any person who attends virtually will be given an opportunity to comment on the proposed administrative regulation. A transcript of the public hearing will not be made unless a written request for a transcript is made. If you do not wish to be heard at the public hearing, you may submit written comments on this proposed administrative regulation. Written comments previously submitted will be considered and new comments shall be accepted through March 31, 2026. Send written notification of intent to be heard at the public hearing or written comments on the proposed administrative regulation to the contact person.

CONTACT PERSON: Leanne K. Diakov, General Counsel, Kentucky Board of Medical Licensure, 310 Whittington Parkway, Suite 1B, Louisville, Kentucky 40222, phone (502)764-2613, fax (502) 429-7118, email [leanne.diakov@ky.gov](mailto:leanne.diakov@ky.gov).

## REGULATORY IMPACT ANALYSIS AND TIERING STATEMENT

201 KAR 9:305

Contact Person: Leanne K. Diakov

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Email: [leanne.diakov@ky.gov](mailto:leanne.diakov@ky.gov)

Subject Headings: Occupations and Professions, Physicians and Practitioners, Licensing

(1) Provide a brief summary of:

(a) What this administrative regulation does: This administrative regulation establishes the continuing education requirements and the renewal and reinstatement processes for continued licensure of athletic trainers.

(b) The necessity of this administrative regulation: It is necessary to promulgate this regulation to establish for athletic trainer licensees the continuing education requirements and the renewal and reinstatement processes for continued licensure.

(c) How this administrative regulation conforms to the content of the authorizing statutes: This administrative regulation conforms with KRS 311.905(1)(c) and (n) by setting forth the procedures for licensure renewal and reinstatement and continuing education requirements.

(d) How this administrative regulation currently assists or will assist in the effective administration of the statutes: This administrative regulation acts specifically to set forth required number of continuing education credits per cycle and the processes, timelines and procedures for renewal and reinstatement of athletic trainer licenses.

(2) If this is an amendment to an existing administrative regulation, provide a brief summary of:

(a) How the amendment will change this existing administrative regulation: The amendments are specific in setting forth processes and timelines for renewal and reinstatement of athletic trainer licenses. This information was not previously set forth in regulation but it is the same as administratively applied by the agency for years.

(b) The necessity of the amendment to this administrative regulation: It was necessary to amend the regulation in order to ensure that licensees have clear notice and understanding of the processes and timelines for renewal and reinstatement of athletic trainer licenses.

(c) How the amendment conforms to the content of the authorizing statutes: The amendment acts specifically to set forth the procedures for licensure renewal and reinstatement pursuant to KRS 311.901(1)(c).

(d) How the amendment will assist in the effective administration of the statutes: The amendments assist the agency with enforcing the processes and timelines for renewal and reinstatement of athletic trainer licenses by giving licensees fair and clear notice of those processes and timelines. It sets clear expectations between the agency and its licensees.

(3) Does this administrative regulation or amendment implement legislation from the previous five years? No.

(4) List the type and number of individuals, businesses, organizations, or state and local governments affected by this administrative regulation: This amendment will affect approximately 2,353 active and inactive athletic trainer licenses in the Commonwealth of Kentucky.

(5) Provide an analysis of how the entities identified in question (4) will be impacted by either the implementation of this administrative regulation, if new, or by the change, if it is an amendment, including:

(a) List the actions that each of the regulated entities identified in question (3) will have to take to comply with this administrative regulation or amendment: The amendment sets forth administrative processes and timelines already in place (and have been for years) but gives licensees reassurance and clarity in knowing how and when to comply.

(b) In complying with this administrative regulation or amendment, how much will it cost each of the entities identified in question (3): There are no new or additional costs to licensees associated with the amendment of this administrative regulation.

(c) As a result of compliance, what benefits will accrue to the entities identified in question (3): Athletic trainer licensees benefit by knowing how and when to comply with renewal and reinstatement processes.

(6) Provide an estimate of how much it will cost the administrative body to implement this administrative regulation:

(a) Initially: None.

(b) On a continuing basis: None.

(7) What is the source of the funding to be used for the implementation and enforcement of this administrative regulation: N/A

(8) Provide an assessment of whether an increase in fees or funding will be necessary to implement this administrative regulation, if new, or by the change if it is an amendment: No increase of fees or funding will be necessary.

(9) State whether or not this administrative regulation establishes any fees or directly or indirectly increases any fees: This administrative regulation does not establish any new fees nor does it directly or indirectly increase any fees.

(10) TIERING: Is tiering applied? Tiering was not appropriate in this administrative regulation because the administrative regulation applies equally to all those individuals regulated by it.

## FISCAL IMPACT STATEMENT

201 KAR 9:305

Contact Person: Leanne K. Diakov

Phone: (502) 764-2613

Email: leanne.diakov@ky.gov

(1) Identify each state statute, federal statute, or federal regulation that requires or authorizes the action taken by the administrative regulation: KRS 311.901(1)(c) and (n) and 311.905(2) and (5)

(2) State whether this administrative regulation is expressly authorized by an act of the General Assembly, and if so, identify the act: 2020 Kentucky Laws Ch. 61 (SB 125)

(3)(a) Identify the promulgating agency and any other affected state units, parts, or divisions: Kentucky Board of Medical Licensure

(b) Estimate the following for each affected state unit, part, or division identified in (3)(a):

1. Expenditures:

For the first year: None

For subsequent years: None

2. Revenues:

For the first year: None

For subsequent years: None

3. Cost Savings:

For the first year: None

For subsequent years: None

(4)(a) Identify affected local entities (for example: cities, counties, fire departments, school districts): None

(b) Estimate the following for each affected local entity identified in (4)(a):

1. Expenditures:

For the first year: N/A

For subsequent years: N/A

2. Revenues:

For the first year: N/A

For subsequent years: N/A

3. Cost Savings:

For the first year: N/A

For subsequent years: N/A

(5)(a) Identify any affected regulated entities not listed in (3)(a) or (4)(a): Athletic Trainers (ATs)



(b) Estimate the following for each regulated entity identified in (5)(a):

1. Expenditures:

For the first year: None

For subsequent years: None

2. Revenues:

For the first year: None

For subsequent years: None

3. Cost Savings:

For the first year: None

For subsequent years: None

(6) Provide a narrative to explain the following for each entity identified in (3)(a), (4)(a), and (5)(a):

(a) Fiscal impact of this administrative regulation: The amendment of this administrative regulation will not have a major fiscal impact on state or local government or regulated entities. (The amendment does not alter or increase an already-existing fee schedule set forth in 201 KAR 9:307.)

(b) Methodology and resources used to reach this conclusion: N/A

(7) Explain, as it relates to the entities identified in (3)(a), (4)(a), and (5)(a):

(a) Whether this administrative regulation will have a "major economic impact", as defined by KRS 13A.010(14): The amendment of this administrative regulation will not have a major fiscal impact on state or local government or regulated entities.

(b) The methodology and resources used to reach this conclusion: N/A