



1 GENERAL GOVERNMENT CABINET

2 Kentucky Board of Medical Licensure

3 (New Administrative Regulation)

4 201 KAR 9:086. License renewal and registration; reregistration of inactive license for
5 physician assistants.

6 RELATES TO: KRS 311.842(1); 311.842(2)(e); 311.844(3)

7 STATUTORY AUTHORITY: KRS 311.565; 311.842(2)(e)

8 CERTIFICATION STATEMENT: This is to certify that this administrative regulation complies
9 with the requirements of 2025 RS HB 6, Section 8.

10 NECESSITY, FUNCTION, AND CONFORMITY: KRS 311.842(1) authorizes the board to
11 promulgate administrative regulations relating to the licensing and regulation of physician
12 assistants. The purpose of this administrative regulation is to establish procedures and rules
13 regarding the renewal and activation of inactive licenses held by physician assistants.

14 Section 1. Renewal of an Active License. On or about February 1, every two (2) years, the
15 executive director shall send by electronic communication ("email") notification to all
16 physician assistants ("licensees") holding an active regular license to practice as a physician
17 assistant in the Commonwealth that renewal of their license must be executed on or before
18 March 31 of that same year. The notification shall indicate the renewal fee and shall warn the
19 licensee that failure to timely renew shall cause his or her license to become inactive.

1 Section 2. Survey. In conjunction with any notification required to be sent by Section 1 of this
2 administrative regulation, the executive director shall also send a survey to be completed by
3 the licensee's current or most recent primary supervising physician. The survey shall ask the
4 supervising physician to evaluate the licensee's reliability, accountability, fund of medical
5 knowledge and to recommend whether to approve or deny renewal of the licensee's renewal
6 application. A license shall not be renewed, or an inactive license activated, until the survey
7 has been completed to the executive director's satisfaction.

8 Section 3. Late Renewal. Any licensee holding a regular license who fails to renew his or her
9 active license on or before March 31 of the year notified shall be sent a second notification
10 that shall indicate the renewal fee, the penalty fee for late renewal and the time allowed for
11 late renewal which shall not be longer than thirty (30) days beyond the date designated on
12 the first notification for renewal. If the licensee fails to complete a late renewal of his or her
13 active license by April 30 of that same year, the license shall be considered inactive or
14 cancelled accordingly and continued practice by the physician assistant shall be considered
15 unauthorized and unlicensed.

16 Section 4. Activation of Inactive Regular License. Upon failure of a licensee to renew his or
17 her active license before the expiration of the time allowed for late renewal, the license shall
18 become inactive and continued practice by the physician assistant shall be considered
19 unauthorized and unlicensed. At any subsequent time, the holder of an inactive license may
20 apply to activate his or her inactive license by paying the fee for activation of an inactive
21 license, and satisfactorily completing the forms necessary for obtaining sufficient
22 information concerning the physician assistant's present fitness to practice.

1 Section 5. All notifications required to be sent by this administrative regulation shall be sent
2 by email to the licensee's last known self-entered email address of which the board has
3 record. Failure of the licensee to receive notice if emailed to the licensee's last known self-
4 entered email address shall not excuse the licensee from compliance with the statutes or
5 this administrative regulation.

Adopted:

12/18/2025

DATE

A handwritten signature in black ink, reading "William C. Thornbury", followed by a horizontal line.

WILLIAM C. THORNBURY, M.D., PRESIDENT
KENTUCKY BOARD OF MEDICAL LICENSURE

PUBLIC HEARING AND PUBLIC COMMENT PERIOD

A public hearing on this administrative regulation shall be held on Monday, March 23, 2026, at 9:00 a.m., using the Kentucky Board of Medical Licensure Zoom meeting room. A Zoom link will be posted on the agency's web site, kbml.ky.gov, prior to the meeting. Individuals interested in being heard at this hearing shall notify this agency in writing no less than five (5) workdays prior to the hearing, of their intent to attend. If no notification of intent to attend the hearing is received at least five (5) workdays prior to the hearing, the hearing may be cancelled. This hearing is open to the public. Any person who attends virtually will be given an opportunity to comment on the proposed administrative regulation. A transcript of the public hearing will not be made unless a written request for a transcript is made. If you do not wish to be heard at the public hearing, you may submit written comments on this proposed administrative regulation. Written comments previously submitted will be considered and new comments shall be accepted through March 31, 2026. Send written notification of intent to be heard at the public hearing or written comments on the proposed administrative regulation to the contact person.

CONTACT PERSON: Leanne K. Diakov, General Counsel, Kentucky Board of Medical Licensure, 310 Whittington Parkway, Suite 1B, Louisville, Kentucky 40222, phone (502)764-2613, fax (502) 429-7118, email leanne.diakov@ky.gov.

REGULATORY IMPACT ANALYSIS AND TIERING STATEMENT

201 KAR 9:086

Contact Person: Leanne K. Diakov

Phone: (502) 764-2613

Email: leanne.diakov@ky.gov

Subject Headings: Occupations and Professions, Physicians and Practitioners, Licensing

(1) Provide a brief summary of:

(a) What this administrative regulation does: This administrative regulation establishes the renewal and reinstatement processes for continued licensure of physician assistants.

(b) The necessity of this administrative regulation: It is necessary to promulgate this regulation to establish for physician assistant licensees the renewal and reinstatement processes for continued licensure.

(c) How this administrative regulation conforms to the content of the authorizing statutes: This administrative regulation conforms with 311.842(1) and (2)(e) and 311.844(3) by setting forth the procedures for licensure renewal and reinstatement.

(d) How this administrative regulation currently assists or will assist in the effective administration of the statutes: This administrative regulation acts specifically to set forth the processes, timelines and procedures for renewal and reinstatement of physician assistant licenses.

(2) If this is an amendment to an existing administrative regulation, provide a brief summary of:

(a) How the amendment will change this existing administrative regulation: N/A

(b) The necessity of the amendment to this administrative regulation: N/A

(c) How the amendment conforms to the content of the authorizing statutes: N/A

(d) How the amendment will assist in the effective administration of the statutes: N/A

(3) Does this administrative regulation or amendment implement legislation from the previous five years? No.

(4) List the type and number of individuals, businesses, organizations, or state and local governments affected by this administrative regulation: This amendment will affect approximately 3,521 active and inactive physician assistant licenses in the Commonwealth of Kentucky.

(5) Provide an analysis of how the entities identified in question (4) will be impacted by either the implementation of this administrative regulation, if new, or by the change, if it is an amendment, including:

(a) List the actions that each of the regulated entities identified in question (3) will

have to take to comply with this administrative regulation or amendment: The amendment sets forth administrative processes and timelines already in place (and have been for years) but gives licensees reassurance and clarity in knowing how and when to comply.

(b) In complying with this administrative regulation or amendment, how much will it cost each of the entities identified in question (3): There are no new or additional costs to licensees associated with the amendment of this administrative regulation.

(c) As a result of compliance, what benefits will accrue to the entities identified in question (3): Physician assistant licensees benefit by knowing how and when to comply with renewal and reinstatement processes.

(6) Provide an estimate of how much it will cost the administrative body to implement this administrative regulation:

(a) Initially: None.

(b) On a continuing basis: None.

(7) What is the source of the funding to be used for the implementation and enforcement of this administrative regulation: N/A

(8) Provide an assessment of whether an increase in fees or funding will be necessary to implement this administrative regulation, if new, or by the change if it is an amendment: No increase of fees or funding will be necessary.

(9) State whether or not this administrative regulation establishes any fees or directly or indirectly increases any fees: This administrative regulation does not establish any new fees nor does it directly or indirectly increase any fees.

(10) TIERING: Is tiering applied? Tiering was not appropriate in this administrative regulation because the administrative regulation applies equally to all those individuals regulated by it.

FISCAL IMPACT STATEMENT

201 KAR 9:086

Contact Person: Leanne K. Diakov

Phone: (502) 764-2613

Email: leanne.diakov@ky.gov

(1) Identify each state statute, federal statute, or federal regulation that requires or authorizes the action taken by the administrative regulation: KRS 311.565; 311.842(1) and (2)(e)

(2) State whether this administrative regulation is expressly authorized by an act of the General Assembly, and if so, identify the act: 2020 Kentucky Laws Ch. 61 (SB 125)

(3)(a) Identify the promulgating agency and any other affected state units, parts, or divisions: Kentucky Board of Medical Licensure

(b) Estimate the following for each affected state unit, part, or division identified in (3)(a):

1. Expenditures:

For the first year: None

For subsequent years: None

2. Revenues:

For the first year: None

For subsequent years: None

3. Cost Savings:

For the first year: None

For subsequent years: None

(4)(a) Identify affected local entities (for example: cities, counties, fire departments, school districts): None

(b) Estimate the following for each affected local entity identified in (4)(a):

1. Expenditures:

For the first year: N/A

For subsequent years: N/A

2. Revenues:

For the first year: N/A

For subsequent years: N/A

3. Cost Savings:

For the first year: N/A

For subsequent years: N/A

(5)(a) Identify any affected regulated entities not listed in (3)(a) or (4)(a): Physician Assistants (PAs)

(b) Estimate the following for each regulated entity identified in (5)(a):

1. Expenditures:

For the first year: None

For subsequent years: None

2. Revenues:

For the first year: None

For subsequent years: None

3. Cost Savings:

For the first year: None

For subsequent years: None

(6) Provide a narrative to explain the following for each entity identified in (3)(a), (4)(a), and (5)(a):

(a) Fiscal impact of this administrative regulation: The amendment of this administrative regulation will not have a major fiscal impact on state or local government or regulated entities. (The amendment does not alter or increase an already-existing fee schedule set forth in 201 KAR 9:084.)

(b) Methodology and resources used to reach this conclusion: N/A

(7) Explain, as it relates to the entities identified in (3)(a), (4)(a), and (5)(a):

(a) Whether this administrative regulation will have a "major economic impact", as defined by KRS 13A.010(14): The amendment of this administrative regulation will not have a major fiscal impact on state or local government or regulated entities.

(b) The methodology and resources used to reach this conclusion: N/A