Kentucky Board of Medical Licensure

310 Whittington Parkway, Suite 1B Louisville, KY 40222 502/429-7150 www.kbml.ky.gov

Application to Supervise a Physician Assistant KEEP THIS PAGE FOR FUTURE REFERENCE

THE SUPERVISING PHYSICIAN APPLICATION PDF CONTAINS FILLABLE FIELDS; HOWEVER, ORIGINAL SIGNATURES ARE REQUIRED. DO NOT SUBMIT HANDWRITTEN APPLICATIONS. The pdf can be located at: http://www.kbml.ky.gov/ah/pa.htm.

- 1. The Supplemental Application Scope of Practice of Physician Assistant (pages 12 & 13 of the Supervising Physician Application) is required to request additional scope of medical services and procedures only if the training has already been completed (*see Examples sheet*).
- 2. The supervising physician application fee is \$100 and must accompany the application. If you are TRANSFERRING supervision from a physician previously approved by the Board to supervise this physician assistant to another physician within the same practice/group, the fee is \$50.
- 3. IMPORTANT: The Alternate Supervising Physician Agreement form must be submitted with the Supervising Physician Application if Non-Emergency Department, *Urgent Care facilities must provide the Alternate Supervising Physicians Agreement form. Per Kentucky State Statute 311.854 Section 2 (c)(4) there must be one (1) or more physicians who agree in writing to accept responsibility for supervising the physician assistant in the absence of the supervising physician.

Incomplete applications will be returned. Retain a copy of the completed application for your records. Future requests for a copy of your application will necessitate an Open Records Request to the Board's legal department.

The Physician Assistant Advisory Committee meets quarterly to review applications and make recommendations to the Board for final approval (meeting dates can be located on the Physician Assistant page of the Board's website). Should you wish to begin employing the physician assistant prior to the Board meeting, there are provisions for temporary licensure for a new physician assistant applicant for Kentucky licensure; OR, tentative approval for supervising the physician assistant whose Kentucky license is active. Please note that temporary licensure or tentative approval must be granted prior to the physician assistant providing services under your supervision.

Should you have any questions regarding the above, please contact Teresa Kleinhenz at (502) 429-7932.

Definitions of Levels of Supervision

It is necessary to indicate on the application the level(s) by which you will be supervising a physician assistant.

Direct Supervision: This means the supervising physician is actually in sight of the physician assistant when the physician assistant is performing the function requiring direct supervision. Although the physician may be performing some other task at the time, the supervising physician may immediately provide direction or assume the performance of the task if difficulties arise. This does not require that the physician is watching "over the shoulder" of the physician assistant as would be required during the training period to ensure that the physician assistant is competent to perform the task.

On-site supervision: Requires the physical presence of the supervising physician in the same location (i.e. the physician's office suite) as the physician assistant, but does not require the physical presence in the same room.

Off-site supervision: The supervising physician must be continuously available for direct communication with the physician assistant when the physician assistant is at a separate location than the practice address of the primary supervising physician by means of the line of communication specified by the primary supervising physician on his/her Application for Physician to Supervise Physician Assistant filed with the Kentucky Board of Medical Licensure.

Matthew G. Bevin Governor



Preston P Nunnelley, MD President

Kentucky Board of Medical Licensure

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The Supervising Application fee for the Supervising Physician Application is \$100. You may pay the required fee by check, money order, or credit card. Make your check or money order payable to the Kentucky Board of Medical Licensure or KBML. Payment must accompany the submission of the application.

Please complete the following is	nformation:	
Payment of	this fee is for the applica	ation to supervise (name of physician assistant)
	Submitted by (nar	me of supervising physician)
Payment Type:		
Check Check No. Amount:	Money Order Money Order No	
Credit Card Credit Card Type (i.e. Visa, Ma Amount: Credit Card Holder Name: Billing Address:		
Email Address of Card Holder:		
Credit Card Number:		
Expiration Date		Security Code
(MM/Y	Y)	

This form will be destroyed upon the processing of your payment.

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Kentucky Board of Medical Licensure

310 Whittington Parkway, Suite 1B Louisville, KY 40222

Application for Physician to Supervise Physician Assistant

This application is to be completed by the supervising physician and all contact information must be that of the supervising physician. KBML inquiries in regard to this application will be directed to the supervising physician at the contact information provided. Inquiries from the supervising physician to the KBML may be directed to the physician assistant licensing coordinator at (502) 429-7932.

This form is available in a "pdf" format, with fillable fields, on the KBML's website, http://www.kbml.ky.gov/ah/pa.htm Once completed, it must be printed, signed and returned to the KBML. Original signatures are required. Incomplete applications will be returned.

Person to contact with phone number and e	email for Board questions:			
Name of physician assistant:		KY License	e No	
2. Name of supervising MD/DO*:		KY Licens	se No	
3. Primary practice address of MD/DC * If your primary practice address is not within the Co):	st a waiver by atta	ching a latte	r describing the
nature and extent of your practice in Kentucky. (KRS 311	1.854(2)(b)) Applications without a necessa	ry waiver by unu ry waiver request,	will be deen	ned incomplete.
	(Street, City, S	tate, Zip)		
4. Telephone No	E-mail address:			
5. Is your KY medical/osteopathic lice	ense active and in good stand	ling?	_Yes _	No
6. If applicable, please list name(s) of to supervise:	physician assistants for who	m you have	previous	sly applied
7. Supervising physician profession medical societies, hospital affiliations		can boards,	Board	eligibility,
8. Describe the specialty/nature of your	r medical/osteopathic practic	e:		

(Page 2 – Application for Physician to Supervise Physician Assistant)

Name of Physician Assistant:	Supervising Physician Name:
(Note: (1) you may only delegate ser practice and (2) services and proced	procedures to be delegated by you to the physician assistant. rvices and procedures which are within your normal scope of ures to be performed must be limited to those for which the n an approved program.):
Employed by healthcare 11. Levels of supervision that apply: ***(See cover sheet for definitions of levels of states)	DirectOn-Site*Off-Site (*letterhead required) upervision) for review of countersignatures (what is the agreement you
which the physician assistant will prainclude the following per statute: supervising physicianNonsepara physician who uses the services of a physician's primary office shall submathe services to be provided by the phetween the primary office and the communication at all times with the	ractice address listed on this application, list all locations in actice under your supervision if so, a letter on letterhead must 311.860 Services performed in location separate from ate location Definition and exceptions. (2) A supervising a physician assistant in an office or clinic separate from the nit for board approval a specific written request that describes hysician assistant in the separate office or clinic, the distance separate location, and the means and availability of direct supervising physician. ractice in each location listed.)

(Page 3 - Application for Physician to Supervise Physician Assistant)

Name of Physician Assistant:	Supervising Physician Name:
14. Submitted with this applica	tion are the following:
Supervising Physic	ian Application Fee and Fee Form
Affidavit of Superv	vising Physician (Non-Emergency Department) or
Affidavit of Superv	vising Physician (Emergency Department)
Affidavit of Physic	ian Assistant
Alternate Supervisi	ng Physician Agreement (if applicable)
	Attestation
misleading statements provide assistant and/or my failure to a	ication and signing below, I understand and agree that any false of the difference of the difference of the conjunction with this application to supervise a physician abide by the attestations contained in the supporting affidavit may up to revocation, against my license to practice medicine of lth of Kentucky.
Date:	Signature:
	Printed Name:
	KY License No.:

*** Original signatures required ***
Return original to KBML/Faxes will not be accepted

Name of Physician Assistant:	Supervising Physician Name:
Alternate Supervisi	ing Physician Agreement
Note: If the supervising physician has submitte Department) this Alternate Supervising Physic	ed an Affidavit of Supervising Physician (Emergency cian Agreement is not required.
Name of physician assistant:	KY License No.
Primary supervising MD/DO:	KY License No.

Attestation of Alternative Supervising Physician(s)

In compliance with KRS 311.854 Section 2(c), I agree to serve as an alternative supervising physician for the above-named physician assistant in connection with patients under my care and/or in the absence of the primary supervising physician. In furtherance thereof, I attest as follows:

- 1) I have read and understand the definition of "supervision" set forth in KRS 311.840(6) and I agree that I will oversee and accept responsibility for the medical services rendered by the physician assistant when under my supervision.
- 2) When under my supervision, I understand and agree that the physician assistant is my agent and I have authorized the physician assistant to act on my behalf, and subject to my control, to the extent described in the primary application. (KRS 311.858(2))
- 3) I understand that the physician assistant may not practice independently (KRS 311.858(9)) and to that end:
 - a. I understand and agree that the physician assistant shall not submit direct billing for medical services and procedures. (KRS 311.858(6))
 - b. I understand and agree that the physician assistant shall only perform services in offices, clinics, hospitals, or other licensed health care facilities where I am also authorized to practice. (KRS 311.858(8) and 311.860)
 - c. I understand and agree that the scope of medical services and procedures to be performed by the physician assistant shall be limited to those described in the application and shall not exceed the normal scope of my own practice. (KRS 311.850(1)(j) and 311.854(2)(c))
- 4) When under my supervision, I understand and agree that I shall not allow the physician assistant to dispense controlled substances. (KRS 311.856(2))
- 5) When under my supervision, I understand and agree that I shall review and countersign a sufficient number of overall medical notes written by the physician assistant to ensure quality of care provided by the physician assistant. (KRS 311.856(11))

Name of Physician Assist	ant:	Supe	ervising Physician Name:
to serve as an a believe in goo	6) I understand and agree that I shall notify the Board within three (3) business days if to serve as an alternate supervising physician for the physician assistant or I have rebelieve in good faith that the physician assistant has violated any statute or regoverning physician assistants. (KRS 311.858(13))		
this agreement grounds for dis	and/or my fai scipline, includi	llure to abide by the ng up to revocation	g statements provided in conjunction with he attestations contained herein may be a, against my license to practice medicine y. (KRS 311.595(1), (9) and/or (10))
Printed MD/DO Name	<u>e(s)</u>	KY License No.	Signature & Date
	Attestation	of Primary Supervi	ising Physician
I have read the supervising physician(_		med physician(s) shall serve as alternative
Date:		Signature:	
		Printed Name:	
		KV License No :	

*** Original signatures required ***

Return original to KBML/Faxes will not be accepted

Name of Physician Assistant:	Supervising Physician Name:
A	Affidavit of Supervising Physician (Non-Emergency Department)
I,application to supervise	, M.D./D.O., hereby certify that I am the person named in the, PA-C, and being duly cautioned and sworn, I

hereby affirm under oath as follows:

- 1) I have read and understand the definition of "supervision" set forth in KRS 311.840(6) and I agree that I will oversee and accept responsibility for the medical services rendered by the physician assistant.
- 2) I understand and agree that the physician assistant is my agent and I have authorized the physician assistant to act on my behalf, and subject to my control, to the extent described in the application. (KRS 311.858(2))
- 3) I understand that the physician assistant may not practice independently (KRS 311.858(9)) and to that end:
 - a. I understand and agree that the physician assistant shall not submit direct billing for medical services and procedures. (KRS 311.858(6))
 - b. I understand and agree that the physician assistant shall only perform services in offices, clinics, hospitals, or other licensed health care facilities where I am also authorized to practice. (KRS 311.858(8) and 311.860)
 - c. I understand and agree that the scope of medical services and procedures to be performed by the physician assistant shall be limited to those described in the application and shall not exceed the normal scope of my own practice. (KRS 311.850(1)(j) and 311.854(2)(c))
- 4) I understand and agree that I shall not allow the physician assistant to dispense controlled substances. (KRS 311.856(2))
- 5) I understand and agree that I shall review and countersign a sufficient number of overall medical notes written by the physician assistant to ensure quality of care provided by the physician assistant. (KRS 311.856(11))
- 6) I understand and agree that I shall reevaluate the reliability, accountability and professional knowledge of the physician assistant every two (2) years and in order to recommend approval or disapproval of licensure renewal to the Board. (KRS 311.856(12))
- 7) I understand and agree that I shall notify the Board within three (3) business days if I cease to supervise or employ the physician assistant, or I have reason to believe in good faith that the physician assistant has violated any statute or regulation governing physician assistants. (KRS 311.858(13))

(Page 7 – Application for Physician to Supervise Physician Assistant)

Name of Physician Assistant:	Supervising Physicians Name:
the application to su attestations contained	
	Signature:
	Printed Name:
	License No.:
STATE OF KENTUCKY)
STATE OF KENTUCKY COUNTY OF) ss)
	to before me by the Affiant, M.D./D.O.,
thisday of	_, 202 My commission expires on
	NOTARY PUBLIC, STATE AT LARGE
	ID #:

*** Original signatures required ***
Return original to KBML/Faxes will not be accepted

Name of Physician Assistant:	Supervising Physician Name:

Affidavit of Supervising Physician (Emergency Department)

Note: This affidavit is to be completed only by physicians applying to supervise physician assistants within an emergency department. These departments are typically governed by an incorporated entity, such as a healthcare system or hospital, and the physician assistants are typically employed by those entities. In such circumstances, the supervising physician typically does not have control over the practice schedule, environment or policies and procedures. If in doubt as to whether this affidavit applies to you, please contact the KBML's physician assistant licensing coordinator at (502) 429-7932.

I,	, M.D./D.O., hereby certify that I am the person named in the
application to supervise	, PA-C, and being duly cautioned and sworn, I
hereby affirm under oath as follows	;

- 1) I have read and understand the definition of "supervision" set forth in KRS 311.840(6) and I agree that I will oversee and accept responsibility for the medical services rendered by the physician assistant.
- 2) I understand and agree that the physician assistant is my agent and I have authorized the physician assistant to act on my behalf, and subject to my control, to the extent described in the application. (KRS 311.858(2))
- 3) I understand and agree that the scope of medical services and procedures to be performed by the physician assistant under my supervision shall be limited to those described in the application and shall not exceed the normal scope of practice within the emergency department. (KRS 311.850(1)(j) and 311.854(2)(c))
- 4) Due to non-physician oversight of the emergency department and the variations in work schedules and multiple practice locations inherent to the practice of emergency medicine within incorporated health systems (e.g., Baptist Health, Norton Healthcare, St. Elizabeth, and university systems), I shall direct the physician assistant to abide by the following protocol for collaboration and clinician guidance:
 - a. The physician assistant may initiate evaluation and treatment in an emergency situation without specific approval. (KRS 311.858(3))
 - b. When the physician assistant and I are practicing in the same location and at the same time, I shall be responsible for providing the first line of support for the physician assistant. However, if I am unavailable (e.g., due to the focused management of a patient) and the physician assistant needs immediate support, the physician assistant shall contact another on-site physician in the emergency department or the on-call medical director for the emergency department.
 - c. When/if I am absent, the physician assistant shall collaborate with and seek guidance from other on-site physicians in the emergency department or the on-call medical director for the emergency department. If an on-site physician(s) and the on-call medical director are unavailable and physician assistant needs immediate support, the physician assistant shall contact me by phone.

Name of	Physician Assistant:	Supervising Physicians Name:
1)	a. authorized the physic (KRS 311.858(8))b. will not allow the physic and procedures. (KRS 2000)	e, the credentialing facility has cian assistant to practice within the emergency department ysician assistant to submit direct billing for medical services \$311.858(6)) hysician assistant to dispense controlled substances. (KRS)
2)	medical notes written by the	shall review and countersign a sufficient number of overall physician assistant to ensure quality of care provided by the cordance with the policies and procedures of the credentialing
3)	knowledge of the physician	shall reevaluate the reliability, accountability and professional assistant every two (2) years and in order to recommend the censure renewal to the Board. (KRS 311.856(12))
4)	to supervise the physician a	shall notify the Board within three (3) business days if I cease assistant or I have reason to believe in good faith that the ted any statute or regulation governing physician assistants
5)	the application to supervise attestations contained herein	the physician assistant and/or my failure to abide by the may be grounds for discipline, including up to revocation e medicine or osteopathy in the Commonwealth of Kentucky (10))
Fur	rther, the Affiant sayeth naugh	nt. Signature: Printed Name: License No.:
	E OF KENTUCKY)) ss TY OF)	
day of _	Subscribed and sworn to before, 202 My cor	e me by the Affiant, M.D./D.O., this mmission expires on
	** Original signatures requi	NOTARY PUBLIC, STATE AT LARGE ID #: Return original to KBML/Faxes will not be accepted

Name o	of Physician Assistant: Name of Supervising Physician:
	Affidavit of Physician Assistant
affirm	I,, P.AC, being duly cautioned and sworn, hereby under oath as follows:
1)	Since your last employer, have you been convicted of a felony or misdemeanor by any State or Federal court? Yes No
2)	Are any criminal charges presently pending against you in any jurisdiction? Yes No
3)	Has any hospital, hospital medical staff, or any other health care facility revoked, suspended, restricted, limited, reprimanded, placed on probation, or otherwise disciplined your privileges? Yes No
4)	Are you currently suffering from any condition (including any physical or mental condition or alcohol/chemical dependency or abuse) for which you are not being appropriately treated that impairs your judgment or that would otherwise adversely affect your ability to practice as a physician assistant in a competent, ethical and professional manner? YesNo
5)	I understand and agree that I am the agent of the above-named supervising physician and I am authorized to act on his/her behalf, and subject to his/her control, to the extent described in the application. (KRS 311.858(2))
6)	 I understand that I may not practice independently (KRS 311.858(9)) and to that end: a. I understand and agree that the I shall not submit direct billing for medical services and procedures. (KRS 311.858(6)) b. I understand and agree that I shall only perform services in offices, clinics, hospitals, or other licensed health care facilities where my supervising physician is also authorized to practice. (KRS 311.858(8) and 311.860) c. I understand and agree that the scope of medical services and procedures to be performed by me shall be limited to those described in the application and shall not exceed the normal scope of my supervising physician's practice. (KRS 311.850(1)(j) and 311.854(2)(c))
7)	I understand and agree that I shall not dispense controlled substances. (KRS 311.856(2))

Name of Physician Assistant:		Name of Supervising Physician:				
,		notify the Board within three (3) business days if my e to supervise or employ me for any reason. (KRS				
the application herein in assistant, in practice as	9) I understand and agree that any false or misleading statements provided in conjunction with the application for licensure, including my failure to abide by the attestations contained herein in support of the supervising physician's application to supervise a physician assistant, may be grounds for discipline, including up to revocation, against my license to practice as a physician assistant in the Commonwealth of Kentucky. (KRS 311.850(1)(a), (h), (j), and (s))					
Further, the At	ffiant sayeth naught.					
	Signature:					
		Printed Name:				
	PA	License No.:				
STATE OF KENT	ГUCKY)) ss)					
Subscribed	l and sworn to before me by the	he Affiant, P.AC.,				
thisday of	, 202 My con	mmission expires on				
		DTARY PUBLIC, STATE AT LARGE #:				

*** Original signatures required ***
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Supplemental Application Scope of Practice of Physician Assistant

***On the job training needs to be completed prior to submitting.

1.	Name of Supervising Physician:					
	(First)		(Middle)		(Last)	
2.	Supervising Physician Kentucky License	Number:	Expiration	n Date:		
3.	Office Address:					
4.	Telephone (Office)		Office Fax	ζ		
5.	Name of Physician Assistant			KY Licer	nse Number	
6. Describe the physician assistant's additional scope of medical services and p application or previously submitted supplemental applications that are being						
7.	Describe the training and education that prepared the physician assistant for this additional delegated scope of medical services and procedures requested. (Information submitted for an accredited facility regarding this scope of practice can be submitted to fulfill this item.)					
8.	Was this training on-the-job training?	☐ Yes				
9.	Was this education accredited?	☐ Yes	□ No			
	Describe the setting in which the physician assistant will practice this additional delegated scope of medical services and procedures					
11.	Describe the level of supervision for this additional delegated scope of medical services and procedures (direct supervision, on-site supervision, off-site supervision)					
12.	. Has this additional delegated scope of me duly constituted medical staff? Yes		s and procedures be	en approved	by an accredited facility	

(Page 13 – Supplemental Scope of Practice Application)

Name of Physician Assistant:		Supervising Physician Name:
13.	Has this additional delegated scope of mosociety for delegation to a physician assis	edical services and procedures received the blessing of your specialty stant? Yes No
14.	I attest that:	
	A. All additional delegated scope of me	dical services and procedures are within my scope of practice.
	B. All additional delegated scope of me training and level of competence.	dical services and procedures are appropriate to the physician assistant's education,
	C. I accept responsibility for any care g	iven by the named physician assistant.
		Affidavit of Applicant
physicia physicia	an assistant with competence. I further sta	hereby state that I have made an adequate investigation and am of the opinion that ed of good moral character and is both mentally and physically able to perform as a te that as supervising physician, I will exercise control and supervision of the named of the Kentucky Board of Medical Licensure and retain professional responsibility for irected by me.
State of	Kentucky C	County
I, a physic will fun	cian assistant in the Commonwealth of Ker ction under my supervision and responsibi	hereby certify under oath that I am the person named in this application to supervise ntucky; that all statements I have made therein are true and the physician assistant ility.
		Physician's Signature
	ped and sworn to before me by the above replication consists of 2 pages.	named applicant on this day
Seal of	Notary	Signature of Notary
	My C	Commission expires:

The following are EXAMPLES of procedures that require the submission of the Supplemental Scope of Practice Application. These are examples only and are not intended to be a comprehensive list.

- Arterial line placement
- Biopsies
- Bone marrow aspirates
- Bronchoscopy
- Cardiac stress testing
- Central venous line placement
- Chemotherapy administration (?)
- Chest tube insertions/placement
- Colposcopy
- Cosmetic laser procedures for hair removal, vein & vascular lesions, scars, wrinkles
- Epidural or spinal catheters
- Facial filler injections and laser skin treatments
- Gastric band adjustments
- Intubation
- Large & small joint injections, trigger point injections, peripheral nerve blocks
- Lumbar punctures
- Myelograms
- Nerve block injections
- OB/GYN ultrasound
- Opthalmology: Yag laser capsulotomy
- Stem cell infusion
- Swan Ganz catheter placement
- Tilt table testing
- Ultrasound bed studies

Definitions of Levels of Supervision

Direct Supervision: This means the supervising physician is actually in sight of the physician assistant when the physician assistant is performing the function requiring direct supervision. Although the physician may be performing some other task at the time, the supervising physician may immediately provide direction or assume the performance of the task if difficulties arise. This does not require that the physician is watching "over the shoulder" of the physician assistant as would be required during the training period to ensure that the physician assistant is competent to perform the task.

On-site supervision: Requires the physical presence of the supervising physician in the same location (i.e. the physician's office suite) as the physician assistant, but does not require the physical presence in the same room.

Off-site supervision: The supervising physician must be continuously available for direct communication with the physician assistant when the physician assistant is at a separate location than the practice address of the primary supervising physician by means of the line of communication specified by the primary supervising physician on his/her *Application for Physician to Supervise Physician Assistant* filed with the Kentucky Board of Medical Licensure.